Thank you for downloading our Shelter Drive Toolkit! We hope you will consider hosting a drive to help us provide small comfort to families entering our shelter. This toolkit will provide you with the resources you need to do this, including:

- List of Needed Items
- Flyers to advertise your drive
- Shelter Drive Sign for collection boxes/bins
- Tips for a Successful Drive
- Info Sheet for Collecting and Delivering Items

If you need more information, please feel free to contact us at info@keepthebellringing.org or visit us online at www.keepthebellringing.org

Thank you for your support!
Help a homeless child in Wake County!

Donate new items to The Salvation Army of Wake County’s Emergency Women & Children’s Shelter.

Drop your items off at our drive, located at ________________

Needed items include: Lovey blankets, stuffed animals, diapers, wipes, baby items, dolls, small gifts for boys & girls

For more information, contact: ____________________________________________

www.keepthebellringing.org
Donate new items to The Salvation Army of Wake County, and help make a child feel welcome in our Emergency Shelter.

Drop your items off at our drive, located at ____________________

Needed items include lovey blankets, art supplies, a doll, stuffed animals, nail polish, and other small gifts.

For more information, contact: ________________________________

www.keepthebellringing.org
Shelter Drive

Drop new items here!
**Tips for a Successful Shelter Drive**

Here are some suggestions that might help you get started with your shelter drive:

*Location is key*—Wherever you decide to hold your drive, make sure it’s a place where a lot of people are available to contribute. Consider your school, neighborhood, church, club, or other community group that you are a part of. Places where these items are available to purchase nearby is a bonus!

*Advertise*—Make sure you advertise your drive. Use the flyers/brochures provided in this kit to spread the word. Mention the drive in a newsletter or email potential participants. Create an event on Facebook to help get the word out. Consider using Twitter or other social media sites to communicate with participants.

*Make it fun*—Consider making your drive a competition to encourage donations! Develop a game, Facebook page, or other interactive aspect for your drive. Hold a kickoff event. Be creative and have fun!

*Contact us* if you need assistance or more information: info@keepthebellringing.org

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Thank you for your support!
Info Sheet for Collecting & Delivering Items

Collecting Items:
* We have a limited number of collection barrels that can be picked up at our offices on 215 S. Person Street in Raleigh. Email us at info@keepthebellringing.org to reserve one. However, using your own collection bin can be even easier and more efficient! Feel free to print the flyer for collection bins and attach it to a Rubbermaid container, cardboard box, or other heavy-duty bin for collecting your food.
* Feel free to collect cash or check donations in addition to items! Checks should be made out to The Salvation Army of Wake County, with “Women & Children’s Shelter” designated in the memo line.

Delivering Items:
* If at all possible, please bring the donated items to our Shelter location at 215 S. Person St. in Raleigh. Given the costs of fuel and resources it takes for us to send trucks to pickup donations, we greatly appreciate your efforts. If you are unable to deliver the shelter items, or have a large quantity to donate, please email us at info@keepthebellringing.org or give us a call at 919.834.6733.
* The office is open for donations Monday-Thursday from 8am-5pm and Fridays from 8am-2pm. Special drop-off times can be arranged if needed. When you arrive, Salvation Army staff will help you unload your food items.
* A donation receipt can be provided upon request.
* Please coordinate this with our Volunteer Coordinator at info@keepthebellringing.org.

Thank you for your support!