

31<sup>st</sup> ANNUAL FESTIVAL OF TABLES  
Thursday, May 2, 2019  
10:00- 1:00  
Sheraton Hotel  
555 South McDowell Street

## TABLE DECORATING GUIDELINES

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- ✚ The Sheraton will provide a round table which is five and a half feet in diameter and 29 inches tall, with an ivory colored tablecloth. You are encouraged to bring your own table covers and overlays as part of your overall design.
- ✚ Decorate the table to a theme of your choosing and give your display a title.
- ✚ No items are allowed around the table or on the floor-eg. chairs, rugs or plants.
- ✚ Each table must have at least one place setting and may be formal, informal or buffet style.
- ✚ You are responsible for furnishing everything needed to decorate your table and carry out your concept.
- ✚ Open flames are not permitted, however, battery operated candles may be used.
- ✚ **Alcoholic beverages may not be used as props.**

## SETUP/BREAKDOWN OF TABLES

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- ✚ Table setup is Wednesday evening, May 1. Due to time constraints on the morning of the event, **NO adjustments or additions** will be allowed on the morning of the event. In your planning, make sure that your display will be completed and ready for judging by the time you leave on Wednesday evening.
- ✚ Unloading will take place at the marked ballroom level in the multilevel car park. Volunteers will be available to help.
- ✚ Table displays must be broken down and removed from the premises at the immediate end of the luncheon on Thursday afternoon. (1:00pm)
- ✚ Since this is a one day event, set up and break down times will be strictly enforced.
- ✚ Security will be provided throughout Wednesday night and Thursday morning to ensure the safety of the items on your table.

## JUDGING

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- ✚ We have a panel of judges from the media and design community who will view tables and judge winners and Honorable Mentions. Judging will begin at 8:00am for both professional and individual categories. There is also a "People's Choice Award" which is voted on by attendees during the event