THE SALVATION ARMY WOMEN’S AUXILIARY
Explanation of Service Committees
(Alphabetical order except Festival of Tables which will be listed separately)

ADULT REHABILITATION CENTER COMMITTEE (ARC) 1023 Central Avenue, Charlotte
Contact: 704-332-1171
This committee endeavors to follow the leads and needs as expressed by the ARC commander. Efforts vary, as we serve to assist the commander in providing and doing tasks that otherwise would not be accomplished.

- Purchase small appropriate gifts for the men on holidays or special events.
- Sorting of special donated items, e.g. jewelry, etc.

Members have fun and are gratified to know we can help the ARC in whatever form to assist the mission of the men’s rehabilitation.

BOOTH GARDENS COMMITTEE 421 N. Poplar Street, Charlotte Uptown
(130 low income apartments for Sr. citizens 65 & over) Contact: 704-376-0763

- Host quarterly birthday parties for residents every three months –Entertainment, cards, gifts, refreshments are furnished from Auxiliary funds
- Serve Thanksgiving Luncheon during month of November
- Serve Christmas Luncheon during month of December
- If available, lead weekly exercise class
- If available, assist with weekly Bingo, calling numbers and providing prizes

BOYS & GIRLS CLUB COMMITTEE 8 clubs in Mecklenburg and Union Counties
Contact: 704-716-2769
The committee is responsible for communicating with The Salvation Army Boys and Girls Club operations staff for projects with which the Auxiliary can be of help:

- Furnish cupcakes for 4 parties a year. The Auxiliary members bake or purchase cupcakes for Halloween, Valentine’s Day, Easter, and the Auxiliary buys the cupcakes for Christmas parties. 500 cupcakes are needed, for each party, in 2016/2017.
- Plans have been started to teach etiquette classes, which should be fun and helpful to them in the future.

Plans are to get more involved with the clubs by doing things that do not cost a lot, but are helpful.
There is no stronger reality check for SAWA members than to serve food on a monthly basis to the women and children at the Center of Hope. It makes all of us on the committee aware of the needs of the most vulnerable segment of Charlotte’s impoverished.

- Providing a spaghetti dinner monthly—3rd Thursday, 12 months a year
- 3 committee members serve each month
- No culinary skills needed, meal is prepared under direction of Carolyn Reynolds, cook
- Expected to arrive at 3:45 and finished by 6:30 (even with 400 women and children to serve)
- Assignments, for serving, is made for the year for committee members (3 ladies per month)

Serving the residents and offering a smile or a word of encouragement are also important because we feed the souls of women who seem to have run out of options to be self-sufficient. Being greeted by the bright faces of the children and being thanked by their moms makes this commitment joyful!

COMMUNICATION COMMITTEE
Serves the members with information and keeps Auxiliary membership records (5-10 members needed)

- Accurate and up-dated list of members, addresses, telephone #’s, and email addresses are needed at all times.
- E mail is used to transfer needed info for members pertaining to meeting times, secretary/ treasurer reports, prayer concerns, and other information

A chair and vice chair are both needed to keep the accurate records for transmitting above information. Other members will need the use of a computer and email address to receive the messages to them for phoning all members that only have telephone communication. That list is divided among the committee members to relay information.

CHRISTMAS STOCKING COMMITTEE 801 E. Arrowood Road, Charlotte
The SAWA funds a portion of the Christmas stockings that are distributed through the Christmas Center to children between the ages of one and twelve years that have been qualified by The Salvation Army Command. The number of stockings funded is determined, annually, by the recommendation of the Executive Committee based on the funds generated by the spring Festival of Tables. The age/gender breakdown and the toy selections are determined by the committee chair(s) and Area Command personnel.

Stocking Committee Requirements
- The Christmas Stocking Committee’s function is to uncrate and verify the toy order.
Then unbox, organize, and perform counts prior to the Stuff-A-Stocking event. This requires 10-12 members capable of assisting with this for 3-5 hours 1 day during both the 1st & 2nd weeks of November and on Monday of the 3rd week of November.

Committee members are also expected to manage a table at the Stuff-A-Stocking event.

**Stuff-A-Stocking Event**

- The actual stuffing of the stockings is held during the membership meeting on the 3rd Tuesday of November at the Christmas Center on Arrowood Rd. off S. Boulevard. Time commitment is 10:00 a.m. to 1 p.m.
- **Every member is requested to attend and help with the stuffing project. Guests are welcome.**
- Box lunches will be provided, but as with other monthly meetings, reservations are required by the Friday prior to the event. Updates will be provided the week prior to the event.

**Area Command Christmas Center Assistance**

- All Auxiliary members are also requested to provide assistance, as needed, to Area Command prior to, during, and subsequent to the Christmas Center distribution (October thru December). This may include assisting with the qualification of families, decorations, distribution of donations, stockings, and clean up. **Members that speak or understand Spanish are especially needed during October.**
- Stuffed stockings that are not funded by SAWA are donated by churches, businesses, and individuals within the community. If you belong to, or know of an organization that might be interested in donating stuffed stockings to the Christmas Center, please contact the Manager of the Christmas Center of The Salvation Army of the Greater Charlotte Area at 704 714-4720. Your church mission committee or pastor is an excellent place to start with a request for church members to stuff some stockings.

**DECORATING COMMITTEE**

The committee works well with 10 members.

- Assignments are made at the start of the year according to the month. We hold 6 Auxiliary luncheons per year and the May lunch is the Appreciation Luncheon.
- The team will work as 2 people each luncheon to develop a theme for the centerpiece according to the month.
- Decorations will be done for other events as requested. This year centerpieces for the Festival of Tables will be one of the responsibilities assigned to the committee.
MEMBERSHIP COMMITTEE
4-8 members needed (For members, both old and new as well as guests of the Auxiliary.)

Committee work is done before, after and during each monthly meeting (except for Dec. meeting held at the Christmas Center). Committee members are also needed outside of these meetings, but with flexible hours.

To Obtain New Members
- Work with SA staff and Auxiliary Representative, plus all Auxiliary members to publicize the work of the Auxiliary and identify strategies.
- At each monthly meeting, set up and man a welcome table to include distribution and collection of membership name tags, member sign-in sheets, and hours of service cards pertaining to the former month,
- Recommendation is, another table be readied for new members and guest, at each meeting, so new members and guest can be welcomed and introduced to the work of the Salvation Army and the Auxiliary. For example:
  - Stories about the Youth of the Year from B&GC’s
  - Scholarship updates
  - Festival of Tables update
  - Updates from Center of Hope, and

Informational flyers should be available for distribution. Every effort should be made to help guests and new members understand the work of the Auxiliary committees, so they will sign up for these with a full understanding of what is needed and expected. Follow-up with guests each month to thank them for attending meetings, answer any questions and to encourage them to join!

To Act Upon Applications for Memberships
Both the application and the check for membership should be sent to the Area Command address with attention Auxiliary treasurer included, if the payment is not made at a meeting.
- Introduce new members to the membership at each meeting.
- Distribute pins to new members
- One member appointed to give our secretary and the Auxiliary Liaison the names given/announced at each meeting. The names, addresses and phone # in the Poplar word also.
- Make sure new members have a name tag.
- Hours and date log cards in form of each month’s calendar shall be given upon joining

On pg. 13 of the National Manual of Advisory Organizations, the issue of non-paying dues members is addressed. Member will have one year to pay dues. The treasurer, with appropriate documentation, will give the information of dues not being paid to the Membership Chair and Corresponding Sec, who has the responsibility to send a warning letter to the member and if no payment occurs within a year, then a letter of termination will be sent.
However, the member will be eligible for reinstatement upon payment of membership dues. Both letters should be on SAWA stationary with the address of Area command and copied to the Treasurer, Membership chair and Corresponding chair.

**To Encourage Active Support of the Auxiliary and of The Salvation Army by Existing Members**

At each meeting, the Membership Committee should stress the importance of each member being actively involved with seeking new members via conversation with friends, neighbors, or anyone they think would enjoy the fellowship and involvement of SAWA. Bring them as a guest, (lunch paid for once), or request a written invitation to the person with their name and address written out and given to the Membership Committee.

Upon the communication chair reporting the death of a member, the membership chair should remind the treasurer to send $25.00 in memory of our deceased member to Camp Walter Johnson from the Auxiliary.

**PUBLICITY COMMITTEE**

Since this is a new committee, we have no background for actually knowing exactly how many members this committee needs. We’ll start with three.

- **Start with checking out our present website (www.salvationarmycharlotte.org).** This should give the knowledge of where we are, and what we are doing, with this valuable tool, of presenting the Auxiliary in an honest and beautiful way.
- **Work with and through the Area Command Communications Director, currently Brent Rinehart (704-714-4727)**
- **The Salvation Army Representative (Associate Area Commander), currently Major Debbie Broome (704-714-4719) is always to be contacted before anything goes public. There are SA rules that she will make sure are followed.**

**THE LANCE SISK SCHOLARSHIP SAWA COMMITTEE**

In 2002 the SAWA Scholarship Committee was started by Charlotte Dunn, who is still a member of SAWA. Its purpose was to give financial and emotional support to college students who have been a member of the Boy and Girls Clubs in the Charlotte area. In the early years, most of the recipients were attending technical schools or community colleges, but seven of the eight students receiving money in 2016 are all attending four year colleges.

This program is funded by the Women’s Auxiliary from the profits of the Festival of Tables and some donations; costs $2,000 per student per year. These scholarships are important because they help break the cycle of poverty and give opportunities to students that may have little support from home. We have had a total of 8 student recipients to graduate from four year colleges. We expect to have another student graduate in May of 2016.
In 2015 the committee instituted an additional scholarship, “Bridge to the Future Scholarship”, which provides funding to graduate students. We have one recipient who is currently getting his Masters’ degree at East Carolina University.

These committee members will:

- Screen applicants for scholarship money
- Act as mentors to the scholarship recipients, keeping up with their academic needs and sometimes their social and emotional needs as well.

This is a very rewarding commitment for committee members, especially when we just celebrated the Magna Cum Laude honor given to one of our scholarship recipients last spring.